



EMERGENCY GRANT APPLICATION REQUIRED DOCUMENTATION CHECKLIST

EMERGENCY FUNERAL GRANT EVENT DOCUMENTATION

- Receipts or invoices for essential funeral expenses (excluding headstone, reception, flowers, etc.). The receipts/invoices must show the grant applicant's name as the payor/financially responsible party.
- Most recent bank statements confirming less than \$40,000 in combined bank balances.
- Death certificate, if available.
- Brief summary of the event (relationship to deceased, cause of death, how it created a hardship, etc.).

EMERGENCY DOMESTIC VIOLENCE GRANT EVENT DOCUMENTATION

- Documentation confirming registration with local domestic violence shelter (or protective order).
- Most recent bank statements confirming less than \$40,000 in combined bank balances.
- Brief summary of the event leading up to the need for an emergency grant.

EMERGENCY MEDICAL TRAVEL GRANT EVENT DOCUMENTATION

- Estimates or receipts for medical travel (life-flight, etc.)
- Medical insurance documentation, if applicable.
- Most recent bank statements confirming less than \$40,000 in combined bank balances.
- Brief summary of event leading up to the need for an emergency grant.

EMERGENCY HOUSING DISASTER GRANT EVENT DOCUMENTATION

- Incident report from emergency service agency, such as fire department, if applicable.
- Most recent bank statements confirming less than \$40,000 in combined bank balances.
- Brief summary of event leading up to the need for an emergency grant.
- Grant applicant must first reach out to their insurance company. KW Cares cannot duplicate assistance provided by another source.